

The Kentucky Board of Licensure for
Marriage and Family Therapists
August 23, 2012
Minutes

.....

The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on July 26, 2012.

Board Members Present:

Dr. Tom Robbins
Mr. Tony Watkins
Ms. Sandy Miller, Chair
Ms. Carolyn Miller-Cooper
Ms. Jane Prouty

Occupations and Professions:

Marcia Egbert, Board Administrator

Office of the Attorney General:

Angela Evans

Board Members Absent

Mr. Richard Hamon
Ms. Stephanie Head

Guests:

Dave Clapper, AAMFT

Call to Order: Chair Sandra Miller called the meeting to order at 10:30 a.m.

Minutes: The Board reviewed minutes from July 26, 2012. Carolyn Miller Cooper made a motion to accept the minutes as submitted. Jane Prouty seconded the motion. The motion carried unanimously.

Board Monthly Financial Report:

The Board Monthly Financial Report for July 1, 2012 through July 31, 2012 was reviewed. Discussion followed. The Board would like to request that the reports be sent to them a week prior to the Board meeting. Marcia Egbert will talk with Susan Ellis to see if this is possible. Carolyn Miller-Cooper made a motion to accept the Monthly Financial Report. Tom Robbins seconded the motion. The motion passed unanimously.

Report from O & P:

Staff Replacement: Marcia Egbert reported that a new employee, Wendy Tucker, has been hired and will begin September 4, 2012 as a replacement in the vacant Technology position. There was a question about the scanning process and Ms. Egbert reported that the scanning is going well.

Attorney Report

Attorney Angela Evans reported that there will be a mediation held next week. She will report on the results of the mediation at the next Board meeting.

Old Business

Tony Watkins reported in regard to the e-mail from Margaret Hazlette concerning Social Work Board documents regarding individuals that may be practicing without a license and stated that he could not find them practicing anywhere. It appears that there was no violation performed. No further action was taken.

Mr. Watkins also did a follow-up on an anonymous complaint and found there were no violations. No further action was taken.

Chair Sandra Miller reported that the committee to explore different meeting options held a conference call with two other Boards. No further action taken at this time.

The response letter from the Application Committee in regard to Michelle Ann Finley's request for approval for clinical and supervision hours obtained while she was a Marriage and Family Therapy Associate at Purdue University in Indiana be applied to her Associates license in Kentucky was enclosed in the Board packets. No further action was taken.

Sandra Miller reported that the Continuing Education Committee investigated the e-mail in regard to the automated CE process for free that was received from Evan Kell. The Committee stated that it appears to be a solicitation. The process would be free to the Board but licensees would have to pay. No further action was taken.

New Business

The Board discussed ways to better inform the licensees when a procedure changes or regulations change. Marcia Egbert was asked to talk with the new technology person to see if we can add a tab on our homepage website for Supervisor Updates and to discuss including a newsletter to our licensees on our webpage.

The Board asked that Ms. Egbert prepare a "draft" reminder postcard to be sent to current Supervisors detailing the change in procedures in submitting their supervision credentials for Board and AAMFT approved supervisor status. This postcard would need to go out no later than the middle of October in order for the Supervisors to meet the open window dates for submission of their credentials for supervision between November 1 – December 1 of each year.

The Citizen Advocacy Center 2012 Annual Meeting brochure was discussed. No further action taken.

The Board discussed the Office of Occupations and Professions Standard Operating Procedures for Open Records Requests that was handed out at the meeting. In the past, there has been a Custodian of Records at the O & P Office. At the current time, Board Administrators are responsible for Open Record Requests for the Boards they administer. During the discussion it was found that there are some discrepancies within the Standard Operating Procedure. It states that the Open Record request must be submitted to the appropriate board attorney and/or Cabinet attorney for legal review.

Attorney Angela Evans stated that that is not totally correct. She said there is an instruction book for the handling of Open Records. She also stated that the Attorney General's Office has done training on Open Records in the past and would probably do so again if requested. Ms. Evans will look into the form used by O & P and tweak it. Jane Prouty requested that "Identification of Custodian of Records" be placed under the Old Business section for the next meeting to be discussed further.

There were requests from two LMFT's for approval to become Board Approved Supervisor's. Marcia Egbert stated that she placed these on the agenda for the Boards review due to the supporting documentation not being what she felt was required. The Board discussed how applications for Board Approved Supervisors should be handled. Tom Robbins volunteered to develop an application and checklist for approval of Board and AAMFT Approved Supervisors to be used by Ms. Egbert to determine if the applicants have met the requirements for supervisors. The two requests were denied by the Board due to not meeting the current requirements as a Board or AAMFT Approved Supervisor pursuant to 201 KAR 32:035 Section 2 and will be returned to the applicants.

Complaints/Other Legal Matters

- a. 2011-007 - Pending
- b. 2011-08 – Mediation
- c. 2012-002 – Pending
- d. 2012-003 – Pending
- e. 2012-006 – Pending

Application Review:

Tom Robbins made a motion to approve all applications, renewals, audits, and CEU Provider Applications as reviewed and recommended by the committee. Tony Watkins seconded the motion and it passed unanimously.

Tony Watkins made a motion to approve the ratification of licenses issued and renewed from 7/26/2012 through 8/23/2012. Tom Robbins seconded the motion. The motion carried unanimously.

Status Report:

Active Licensee's for MFT's – 503
Active Licensee's for MFTA's – 123
Total Active Licensee's – 626

Associates:

The following application for Marriage and Family Therapist Associate was approved on 8/7/2012: *Jillian M. Hawks*

The following applications for Marriage and Family Therapist Associates were approved 8/23/2012: *Camilla Beckstead, Joel Klepac, Kelsey B. Snively, William A. Snyder, Jesse L. Vice, Danielle R. Whiteside*

The following Plans of Supervision for Marriage and Family Therapist Associates were approved: *Brittani Hoyer, Jannine Sayago-Gonzales, Katherine N. Washington.*

The following Renewals for Marriage and Family Therapist Associates were approved: *Amanda M. Bruno, Elizabeth Suzanne Combs, Fran Ellers, Craig Herink, Monica Hurt, Karen Raby, Crosby Rudd, Kelly Sherlock, Heather Snyder, Shawn Stinson*

The following Marriage and Family Therapist Associates were instructed to Cease and Desist the practice of Marriage and Family Therapist Associates: *Joseph Quaye, Janice Wohrle*

LMFT:

The following applications for licensed Marriage and Family Therapists were approved on 7/26/2012: *Tonya Marie Alik*

The following applications for licensed Marriage and Family Therapists were approved 8/23/2012: *Deona D. LeMay, Lisah Renee' Sutton, Charese Taylor, Katherine Mae Efstration Winham*

The following Renewal Audits for Marriage and Family Therapist were approved: *Judith Pillar Adams, Carla H. Bond, Carrie Kay Fraser, Kristal N. Hankinson, Stephanie K. Head, Richard V. Hendricks, Milfred L. Jones, Brenda Jean Lewis, Melanie McClish, Jane Seay Myers, Andrew Rader, James Evan Rowe, Wanda L. Staley, Jill Tan-Gatue, Andrew Williams*

The following Renewal Audit for Marriage and Family Therapist was deferred: *Michele Blevins, Marie E. Gamble*

The following Reinstatement for Marriage and Family Therapist was approved: *Rosella Yousef*

Applications for CEU Approval for 8-23-2012

APPROVED

Center for Professional Development and Continuing Education – Wilma J. Peeples – (859) 373-8930

- Avoiding Ethical Pitfalls for Marriage and Family Therapists – 3.0 Hours
- Clinical Supervision: Equipping Supervisees for Successful Independent Practice – 3.0 Hours
- Domestic Violence – 3.0 Hours

CMI Education Institute – Customer Service - (800) 844-8260

- Advanced Dialectical Behavior Therapy – 6.25 Hours
- Dialectical Behavior Therapy – 6.25 Hours

Cross Country Education – Karen Bruce – (615) 331-4422

- Mindful-Art Therapy and Emotion Regulation – 6.0 Hours
- Surviving and Thriving with Difficult and High Risk Clients – 6.0 Hours

Kentucky Community Crisis Response Board – C.J. Wright – (502) 607-5781

- Pastoral Crisis Intervention I – 13.0 Hours
- Pastoral Crisis Intervention II – (Advanced) – 13.0 Hours
- Psychological First Aid – II – 8.0 Hours

NorthKey Community Care – Cindy Bramlage – (859) 578-3265

- Prescription Drug Abuse: Trends and Treatments – 2.0 Hours

DEFERRED

Baptist Hospital East – Denise Lashbrook – (502) 897-8833

- PEAT (Primordial Energy Activation & Transcendance) – 1.50 Hours

Kentucky Association of Play Therapy – Connie Schenck - (859) 583-6632

- Play Therapy Theory and Techniques: Working Hand in Hand – 6.0 Hours

Kentucky Community Crisis Response Board – C.J. Wright – (502) 607-5781 – 3rd Review – Need CV for Renelle Grubbs Stattings.)

- Group Crisis Intervention – 14.0
- Individual Crisis Intervention & Peer Support – 13.0 Hours

RiverValley Behavioral Health – Carol Jackson, RN – (270) 689-6576

- Reality Therapy – 2.0 Hours
- Reality Therapy Intensive Training – 20.0 Hours

The next meeting of the Marriage and Family Therapy Board is scheduled for September 27, 2012 and will be held at 911 Leawood Drive, Frankfort, Kentucky 40601. Committees will meet at 8:30 a.m. with the Board Meeting to follow at 9:30 a.m.

Tony Watkins made a motion that Travel and Per Diem be paid to those who attended the regular Board Meeting on August 23, 2012. Tom Robbins seconded the motion. The motion carried unanimously.

The Marriage and Family Therapy Board meeting was adjourned by Chair Sandy Miller at 11:53 a.m.

Respectively Submitted:

Marcia Egbert
Board Administrator